

**CITY OF LEONIDAS**  
**CITY COUNCIL MINUTES**

September 13, 2022

6:00 p.m.

**1. Call to Order & Pledge of Allegiance**

Mayor Milton called the meeting to order at 6:00 p.m. The City Council recited the Pledge of Allegiance.

**2. Attendance**

Present: Mayor JoAnne Milton, Councilor Charlotte Gerulli, Councilor Jay DeRoos, Treasurer Rebecca Elko, Maintenance Leroy Roos, Clerk McKenzie Clinton

Guests Present: Cassandra Cave, Brian Otto, and Jenn Otto

**3. Adopt Agenda**

*Motion by DeRoos, second by Gerulli to adopt the agenda. Ayes – All. Motion carried.*

**4. Consent Agenda**

A. Minutes of August 16, 12, 2022 City Council Meeting

B. Approval of Payroll ending 08/31/2022

C. Approval of Claims ending 08/31/2022

*Motion by DeRoos, second by Milton to approve the Consent Agenda. Ayes – All. Motion carried.*

**5. Reports**

A. Clerk's Report –August

Clerk McKenzie Clinton reported that she will be having surgery on November 10<sup>th</sup>, and that she will not be able to hold regular office hours for at least 6 weeks following the surgery. She will come to the office as needed and be available to meet with residents as needed. She also reported that due to the surgery she will not be able to attend the meeting to canvas the Election results. Clerk Clinton will have everything set up and the Council will have to meet and review election results. This meeting will take place on November 15<sup>th</sup>, 2022 at 10:00a.m.

A letter containing all this information plus other issues discussed at this meeting will be sent to all residents.

B. Treasurer's Report – July

Treasurer Becky Elko reported that clerk's and treasurers reports all match.

C. Maintenance

Maintenance Leroy Roos reported that the toilet in the men's bathroom, had been running and that the utility bill maybe higher because of this. He also reported that he has not heard back from 3D Concrete and Construction regarding the cement pad in front entryway.

Treasurer Elko stated that she has the contact information for the owner of 3D Concrete and Construction and she will contact him about this and report back.

D. Hall Manager

Hall manager Charlotte Gerulli reported that everything was going well. She also informed the council that once her council term ends in December, she will be resigning from her Hall Manager position. The council will work on finding a replacement. She also suggested that the council consider a wage increase for whoever is hired.

**6. Old Business**

A. Lots for sale

A brief discussion about the third street lots for sale took place. It was determined that because a survey was completed the last times lots were purchased there is no need to do another survey. Mayor Milton expressed her concerns with the lots being used for storage and causing issues with blight. She has concerns because there have been issues with blight in the city already and there is little that the city can do to prevent or remedy the situations. Clerk McKenzie Clinton stated that she is working with the city's attorney to make the lots ready for purchase. Because more information is needed and a further discussion needs to be had, a special meeting to discuss the lots for sale will be held on September 26<sup>th</sup>, 2022 at 10:00a.m.

B. Street/alley Project

A brief discussion about this took place. Maintenance Leroy Roos stated that he is working with a couple companies to get estimates. This will be discussed further at upcoming meetings. Treasurer Rebecca Elko stated that in 2019, Barr Engineering had been hired to design plans to fix some of the drainage and other issues at city hall. Clerk McKenzie stated that she will contact Barr Engineering about this.

**7. New Business**

A. Blight ordinance

Mayor Milton reported that she residents had contacted her with concerns about blight throughout the city. She spoke to the Chief of Police in Eveleth about the issues and he stated that the only thing the city can do is send letters asking residents to fix the issue and then fine them if they do not. There is a possibility of misdemeanor charges in extreme cases if residents are not willing the clean up the blight. The City of Leonidas's blight ordinance will be reviewed along with all other city ordinances.

B. New Construction Ordinance

Mayor Milton received a call from a resident concerned that required building permits were not being obtained when new construction was occurring. A reminder that Building Permits are required will be included in the letter to residents.

C. MN Basic Code

Clerk McKenzie Clinton reported that City of Leonidas had adapted the Minnesota Basic Code in 2002 and had updated it in 2014. The basic code is provided by the League of Minnesota Cities and covers coded and ordinances that are necessary for the city. The Current edition is outdated and needs to be reviewed and updated. There is an option available called the Livable City Code that is made for cities under 500 population. Clerk McKenzie Clinton recommends that the city adopt this code at a cost of about \$500.00 A brief discussion about this followed.

*Motion by Milton, second by DeRoos to purchase and adopt the Livable City Code. Ayes – All. Motion carried.*

Clerk McKenzie Clinton will Contact the League’s attorney and get started on this.

**D. November Meeting Date**

Clerk McKenzie Clinton would not be available for the scheduled meeting on November 15<sup>th</sup> and asked that the meeting be moved to November 9<sup>th</sup>. The meeting was rescheduled and will take place November 9<sup>th</sup>, 2022 at 6:00p.m.

**8. Adjourn**

*Motion by DeRoos, second by Gerulli to adjourn the meeting. Ayes – All. Motion carried.*

The meeting adjourned at 8:16 p.m.

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JoAnne Milton, Mayor

Attest: \_\_\_\_\_