

**CITY OF LEONIDAS
CITY COUNCIL MINUTES**

February 24, 2023

4:30 p.m.

1. Call to Order & Pledge of Allegiance

Mayor Milton called the meeting to order at 4:30 p.m. The City Council recited the Pledge of Allegiance.

2. Attendance

Present: Mayor JoAnne Milton, Councilor Cassandra Cave, Councilor Jay DeRoos, Councilor Brian Otto, Maintenance Leroy Roos, Clerk McKenzie Clinton

3. Adopt Agenda

Motion by DeRoos, second by Cave to adopt the agenda. Ayes – All. Motion carried.

4. Consent Agenda

- A. Minutes of December 6, 2022 City Council Meetings
- B. Approval of Payroll ending 12/31/2022
- C. Approval of Claims ending 12/31/2022
- D. Approval of Payroll ending 01/31/2023
- E. Approval of Claims ending 01/31/2023

Motion by DeRoos, second by Otto to approve the Consent Agenda. Ayes – All. Motion carried.

5. Reports

A. Clerk's Report –October

Clerk McKenzie Clinton reported that she had been working on year-end reports and tax filings that are due. She also stated that she has been catching up on everything since coming back from surgery.

C. Maintenance

Leroy Roos reported that he had repainted the light pole and purchased a new light fixture for the light that needs to be reinstalled on 2nd street. The light pole with the new fixture will be installed in the spring.

Mayor Milton reported that she met with Mayor Vlasisavljevich of Eveleth. They are hoping there will be opportunities for the two cities to work together in the future. Mayor Vlasisavljevich stated that Eveleth is planning on doing work on 1st street in the summer of 2023 or 2024. Mayor Milton is hoping that 2nd street in Leonidas can be worked on at the same time. Mayor Vlasisavljevich and Mayor Milton also spoke about Grant Opportunities that may be available in the future. This will be discussed further when opportunities are available.

Mayor Milton received answers regarding who is responsible for maintenance and rink attendants on the ice rink behind Leonidas City Hall. The City of Eveleth supplies equipment and electricity for the warming shed but parents typically volunteer as attendants and to clear the rink when needed. A brief discussion occurred about hiring someone to act as rink attendant.

D. Hall Manager

Mayor Milton said that reservations have been steady, and the hall has a few reservations for March, April and May, every weekend in June has a reservation and there are also a couple reservations on July.

6. Old Business

Nothing to discuss at this time.

7. New Business

A. 4th Councilor Nominations

A brief discussion occurred regarding the open 4th councilor position. Clerk Clinton stated that whoever is appointed by the council will serve until an election is held. The council determined that it would be better to talk to community members to see who is interested in serving as councilor and discuss this further at the March meeting.

B. Hall Manager

A discussion took place about who would be the right fit for hall manager. There are two individuals who said they would be interested in the position, Mayor Milton will speak to both before the next meeting and see if they are still interested and what their qualifications are. This will be discussed further at the March meeting.

A discussion then took place about Hall Manager pay. The council decided that the pay would be set at a minimum \$50.00 a month with an additional \$50.00 per party held.

Motion by DeRoos, second by Otto to approve the hall manager pay. Ayes – All. Motion carried.

C. City Website

Clerk Clinton spoke to Dustin at TechBytes about designing a website for the city. The website would have meeting minutes, meeting dates, resident information, hall rental information, and additional relevant information for residents. An estimate of \$1,000.00 for website design and implementation was received. There is an additional yearly cost of \$195.00 for domain and hosting. Multiple service packages are also available for purchase. A motion was passed to hire Techbytes to design the website, and order the service/update package of 15 minutes a month for \$19.50. The service package is a 6-month commitment and will be looked at after 6 months to see if it is still needed

Motion by DeRoos, second by Otto to approve the hall manager pay. Ayes – All. Motion carried.

D. Hall Rental rates

Clerk Clinton stated that the current hall rental rates are confusing for customers. They are broken down into one price for residents and then 4, 6, and 8-hour sections that are set at different prices for non-residents. There are also different rates for different types of events. Mayor Milton stated that it would be easier for customers and the hall manager if there was one set price for residents and one for non-residents. This will be discussed further once a hall manager is hired.

8. Adjourn

Motion by DeRoos, second by Cave to adjourn the meeting. Ayes – All. Motion carried.

The meeting adjourned at 5:45 p.m.

JoAnne Milton, Mayor

Attest: _____