

**CITY OF LEONIDAS**  
**CITY COUNCIL MINUTES**

February 13, 2024 6:30 p.m.

**1. Call to Order & Pledge of Allegiance**

Mayor Milton called the meeting to order at 6:30 p.m. The City Council recited the Pledge of Allegiance.

**2. Attendance**

Present: Mayor JoAnne Milton, Councilor Cassandra Cave, Councilor Jay DeRoos, Councilor Nathaniel Rock, Councilor Brian Otto, Maintenance Leroy Roos, Clerk McKenzie Clinton.

**3. Adopt Agenda**

*Motion by Rock, second by DeRoos to adopt the agenda. Ayes – All. Motion carried.*

**4. Consent Agenda**

A. Minutes of January 9, 2024 City Council Meetings

B. Approval of Payroll ending 01/31/2024

C. Approval of Claims ending 01/31/2024

*Motion by DeRoos, second by Rock to approve the Consent Agenda. Ayes – All. Motion carried.*

**5. Reports**

**A. Clerk's Report**

Clerk McKenzie Clinton stated that she had submitted the annual and quarterly taxes to the IRS and Minnesota Department of Revenue. She also stated that all employee's W-2's had been submitted to employees. Clerk Clinton then spoke about the other year-end reports that are due soon. She will continue working on the reports and submit them when they are complete.

**B. Maintenance**

Maintenance LeRoy Roos reported that he had worked on the street lights and has taken down all the Christmas lights. There still has not been enough snow to plow.

**C. Hall Manager**

The Wi-Fi at the hall has been fixed and the password has been updated.

**6. Old Business**

Nothing new to discuss

**7. New Business**

**A. Bollig Engineering Task order**

A meeting with Bollig Engineering took place on February 9th, 2024. Bollig went over their suggestions for the streets and alleys. (Full text on file) During the meeting Bollig explained that the next step to move forward would be to prepare a Preliminary Engineering Report (PER). This report is needed to apply for funding and grants. Two of the city councilors were unable to

attend the February 9<sup>th</sup> meeting, so the city councilors who were in attendance summarized what was discussed. A copy of Bollig's presentation was also emailed to all council members. Councilor Otto had some concerns with the solutions that Bollig had presented. He felt that the 2<sup>nd</sup> street alley may need more work than what is being suggested. He will speak to the Bollig engineer regarding this.

A discussion then took place regarding the Task order that was sent by Bollig regarding the PER. The cost for the PER is \$45,000.00 which would be billed hourly over the next 3-6 months. Bollig explained that there may be a way to recoup part of the cost of the PER in the future depending on funding opportunities. The council felt that due to Bollig's ability to help with grants/funding for the streets and alley project and the high-quality services they had already provided, it would be the best option for the city to move forward with the PER.

*Motion by Rock, second by DeRoos to approve Task order No. 2 from Bollig and generate a Preliminary Engineering Report. Ayes – All. Motion carried.*

## **8. Adjourn**

*Motion by Rock, second by Cave to adjourn the meeting. Ayes – All. Motion carried.*

The meeting adjourned at 7:44 p.m.

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JoAnne Milton, Mayor

Attest: \_\_\_\_\_

