

**CITY OF LEONIDAS
CITY COUNCIL MINUTES**

August 15, 2024 6:30 p.m.

1. Call to Order & Pledge of Allegiance

Mayor Milton called the meeting to order at 6:30 p.m. The City Council recited the Pledge of Allegiance.

2. Attendance

Present: Mayor JoAnne Milton, Councilor Cassandra Cave, Councilor Nathaniel Rock, Councilor Jay DeRoos, Maintenance Leroy Roos, Clerk McKenzie Clinton
Councilor Brian Otto was absent
Guest Dale Mostad

3. Adopt Agenda

Motion by Rock, second by DeRoos to adopt the agenda. Ayes – All. Motion carried.

4. Consent Agenda

- A. Minutes of July 18, 2024 City Council Meetings
- B. Approval of Payroll ending 07/31/2024
- C. Approval of Claims ending 07/31/2024

Motion by Cave, second by DeRoos to approve the Consent Agenda. Ayes – All. Motion carried.

5. Reports

A. Clerk's Report

Clerk McKenzie Clinton reported that she completed Clerk Election training and held the mandated office hours for the 2024 Election cycle. There were 4 affidavits of candidacy filed for the November Election. She also reported that the state and federal quarterly taxes had been filed. Clerk Clinton also reported that she spoke to Miner's National Bank about opening a checking account for the city and switching from Wells Fargo. Miner's National Bank will need the official meeting minutes stating that the council has approved the city clerk opening a checking account. The minutes will also need to state who the designated signers are. A brief discussion about this followed, the council then passed a motion to have the open a Checking account at Miners and have the Clerk/Treasurer, McKenzie Clinton, and the Mayor, Jo Anne Milton, as signers.

Motion by Rock, second by Cave to open a checking account with Miner's National Bank of Eveleth and have Clerk/Treasurer McKenzie Clinton and Mayor Jo Anne Milton, as designated signers. Ayes – All. Motion carried.

B. Maintenance

Maintenance LeRoy Roose reported that the ditches need mowing and that brush needs to be pushed back on trail. There are some trees throughout the city that also need to be trimmed. Leroy will work on these things.

Maintenance LeRoy Roos also spoke about his desire to retire by the end of the year. He would ideally like to have someone hired in the fall so he can work with them and train them in before he is officially done. A brief discussion about this occurred. It was decided that a job description and application would be compiled for review at the September meeting. Clerk Clinton, Mayor Milton, and Maintenance Roos will form a hiring committee to interview applicants and make a suggestion to the council of who they feel is the best candidate. The Final decision of who to hire will be decided by the council. This will be discussed further at the September City Council meeting.

C. Hall Manager

It was determined that the upcoming weeks would be the ideal time to have the hall professionally cleaned because there are only a few rentals scheduled. Hall Manager Jessica Johnson will set up a time for the cleaning company to come and deep the clean the hall and kitchen.

6. Old Business

Nothing to discuss at this time

7. New Business

Nothing new to discuss at this time.

8. Adjourn

Motion by Rock, second by DeRoos to adjourn the meeting. Ayes – All. Motion carried.

The meeting adjourned at 7:15 p.m.

Attest: _____

JoAnne Milton, Mayor

